

## **Minutes - 9th September 2024 - AGM**

**Present** - Chris, Abi, Jenny, Rosie, Zoe, Ben, Rachel, Amy, Mrs. Bowen, Ryan, Will, Lisa

**Apologies** - Emma, Fleur, Demelza

### **Approval of minutes.**

Previous meeting and previous AGM meeting minutes have all been read and no issues raised.

### **Annual report from the chair!**

“At the end of my first year as chair, I look back with pride at what we have achieved as a group in terms of the events run, funds raised, and most importantly - the memories made for the children of this school.

As the treasurer's report will detail, we have raised over £10,000 during the 6 big events, the school lottery, match funding, and other funding outlined in the report.

In terms of members, we were undoubtedly short of helping hands at events, with the resignation of the treasurer in Autumn and the delay in appointing a new one due to the school holidays. In addition there was a small group of parents who could not make our meetings but would help out when needed. To try to increase attendance at meetings, the timings and venues varied between meetings straight after school with an option for childcare, later in the afternoon slots, and evening meetings - all times and locations had their plus points and their negatives.

We have tried to streamline some of the processes this year by putting our faith in technology. All of our documentation is now online, all our event ticketing is online, and our banking is now visible online and we have access by chip/pin. All of this is aimed at making the volunteers' life that bit simpler.

Our usual big fundraisers this year were the easter bingo and both fayres but the children's favourite discos focussed on the year groups having fun while still maintaining a good profit. We introduced an extra bingo at bonfire week to a success. Passive income has been important for us this year with the £1000 grant from the PPC, the school lottery bringing in a regular income across the year, and with the success of Benevity - allowing us to accept match funding donations.

This year the main focus of fundraising by the PTA was our new outdoor ply equipment. This cost a total of £3670 and was solely PTA funded.

The class budgets were warmly welcomed with some year groups pooling their £200 budget to share a greater reward! Some of the things the funds were used for include the refresh of the art room; down to some smaller items like glue sticks and much needed supplies not provided for in the school budgets.

The year 5 and year 6 class trips were subsidised significantly from a £1600 contribution; and another £400 for licensing the end of year, year 6 play!

The social media presence has increased over the last year, with the introduction of instagram, this is still very underutilised and something for the next committee to consider improving.

One of the strengths of the PTA is that it has been quite informal - a small group of people getting together to support the school. However I recognise that this informality meant that it was sometimes difficult for teaching staff to have an active input except at meetings. I believe we have done well in improving the relationship between the PTA and the teaching

staff this year; especially taking into consideration their attendance at events to help out when they might usually have already finished for the day.

Our events would not have been the same without the help of all of its members and those who help out at events. Over the year, amongst others, Mrs. Praed and Mrs. Senior have been fantastic and incredibly supportive of everything we have tried to do.

I'd like to close by just saying a really big "thank you" to all of you!"

### **Treasurer report**

"Throughout this year, the treasurer role has been shared by both Rosie, who stepped down in Autumn, and then followed by Jenny.

The overall fundraising projects this year has generated profits of £10,412.

Our bingo event at Easter was our highest grossing event - drawing £1140.98 profit.

The new school lottery was successful in passive income, raising £486 in the oast 12 months. Benevity match funding brought us £1213.80 - huge thanks to Fleur for helping bring this onboard.

We are now fully set up with the charities trust for GAYE through workplace payroll.

The PTA ends the year with a bank balance £6067.21"

### **AGM**

A suggestion has been noted to add a vice chair to the committee to help share some of the workload alongside the chair. This was voted on by those present and agreed if we had the numbers to fill the other roles!

Chair, Treasurer and Secretary step down from their roles.

Election of chair - Chris

Election of Secretary - Emma

Election of treasurer - Ryan & Jen

Election of Vice Chair - Abi

### **School feedback**

This year has seen us improve the relationship between the school and PTA, we have good communication channels, however earlier notice of meeting and events would be preferable! Could we also get PTA flyers to school for Parent/Teacher evenings at school?

### **Moving forward**

Last year we agreed to fund some planters to 'green up' the ks1 playground, these have come with an estimated cost of £460. Since agreeing to this we have managed to secure funds from Cllr Karen Glasson to cover this. We will pay the initial payment which will then be reimbursed by the Cllr.

Our long term goal this year is a 'covered area' out on the field at the back of the year 3&4 classrooms. This will provide space big enough for classes to be taught outside, it will provide shade in the summer and could also be used by the Probus football club. The first quote we have had for this is £11,000. We will look into grants available also.

We need to look at dates for Cauliflower cards and make a decision regarding this, as we had such mixed feedback last year!

Could we look at getting a Panto performance in school?

Can we add an event in between Christmas and Easter?

As a PTA can we get more involved with the local communities? We could try for a float at Probus Fun week! A stall at Grampound carnival etc!

### **Future Dates**

Halloween disco - 23rd October

Bonfire event - tbc

Xmas Fayre - 5th December

Easter Bingo - 4th April

Summer fayre - 27th June

Leavers disco - 18th July

### **Next PTA meetings**

Monday 30th September, 7pm, Location to be confirmed as the comrades club was booked!

This meeting will be to organise the halloween disco

Monday 11th November, 7pm, at the Comrades club!

This meeting will be to get the ball rolling on the Christmas event!

That's me signing off as secretary! You've all been incredible this year! Can't wait to see what we achieve this coming year!