

## **Probus Primary School PTA Minutes 30/09/2024**

**Attending:** Emma, Abi, Chris, Ben, Ryan, Mrs Praed, Zoe, Amy, Sara

**Apologies:** Fleur, Lisa, Will, Jenny, Sophie, Demelza

**Approval of Minutes:** Approval of minutes from 30/09/2024. No issues raised.

**Financial report:** No update. Chris is arranging a date to go through the finances with Ryan.

**Update from school:** Mrs Praed explains the school is working with Aspire to balance roles of the TA and teachers, difficulty recruiting TA's, still looking for TA's. If anyone knows of any strong candidates who might be the right fit please let them know. Training can be given in house if needed.

**Chair update:**

**Cauliflower cards** – straight forward this year, raised approximately £67. Chris suggests that perhaps a discussion could be had next year to see if they can be done in school.

**Uniform bank** – Chris thanks Sara for looking after the clothing rail and feeds back that it is looking good. Abi asks about handing in second hand rucksacks. Mrs Praed said that is fine. Abi asks if we are taking Christmas jumpers. Chris says yes and mentions that there is a big bag of jumpers under the school that can be put out.

**Halloween disco** - feedback all good. Popcorn was a big hit, sold three quarters of the popcorn the rest given to school. There is a bit of chat about the idea from Lisa about using a machine at the Christmas Fayre.

**Christmas Fayre** – A discussion is had about how the fayre fizzled out quite early last year. This year the choir will go on at 4:15 and the raffle will be at 4:30.

Could we do seating and hot drinks so adults have a place to sit, there looked to be a lot of tired grown-ups looking for somewhere to sit last year. It is agreed a designated area for seats and drinks should be created this year, maybe in the Y5 or Y6 classroom? Amy suggests we do hot chocolate with all the trimmings, it is agreed that this is a good idea.

Could there be a colouring table as well? Or Christmas wishes that could be hung on a tree?

Ideas discussed for the fayre:

There will be a name the elf (a six ft elf no less)

Chris suggested map, sell squares.

Zoe suggested spin the wheel. Explains how it works, spin the wheel, turn over the cup, similar to 'take a pick', use take a pick style prizes.

Wine to water.

Tombola prizes

Reindeer food – needs to be eco-friendly  
Letter to Santa  
Raffle

Are we going to do Elfridges? This is confirmed. Zoe will sort out the prizes, £1-£2.50. Zoe explains how it works. The children buy gifts for parents/guardians etc. Zoe suggests they use the library so the children can shop away from parents. Zoe will take ownership of this event.

Could year 6 help with some of the tables, maybe crafts, build a reindeer sticks, baubles etc. A suggestion is put forward to buy the baubles cheaply from Shein or Temu and sell for 50p.

Dom Callaghan will be FC this year. A discussion is had about allocating slots, it is agreed that this idea will be tried this year to try and prevent the children having to stand in a big queue.

A ticketing system for the slots will be set up, Mrs Praed has said the slots can start in school time from 2pm, they will finish at 4:30pm but latecomers can be slotted in after that if needed. The grotto will be set up in the museum. The grotto can be set up from 1pm.

Helpers on the day

Emma, Chris, Ben, Amy, Zoe, Abi, Jenny, Demelza, Naomi, Julia, Katherine, Rob, Rachel, Beth, school staff. Lisa TBC, Sophie TBC, Natalie L TBC, Claire Bishop TBC.

Is the 'flying' FC still happening? Chris will check with Will.

Chris confirms tickets for the FC slots will be via the portal used for the disco. A discussion is had about how much a visit to the grotto should cost, £2.50 is suggested. After some chat it is decided that a medal and selection box will be given out as gifts. Abi says she will speak to the supermarket champions.

Emma will source the wrapping paper and wrap the gifts.

Chris will add a dietary requirements option on the booking slot for allergies etc.

It is agreed that there will be 4 children/slots per ten minutes.

It is decided there will be three elves to help FC.

Cakes: The chef at school has kindly offered to make a cake for raffle.

Cake donate, a request will be made for parents to bake/buy cakes for the fayre. These will need to be dropped at school on the morning of the fayre.

Chris asks for thoughts on outside vendors. Are we happy to have them? For the most part the general feeling is this is a good idea depending on what the products are as the vendors pay for a table. Chris says he will put an advert out and see who bites.

Refreshments for the fayre: tea, coffee, hot chocolate, cans, crisps, maybe some festive treats, candy canes etc.

Popcorn – Zoe went to an event recently where popcorn was very popular. Chris has said we can get a machine for £100. It can be stored under the school. Chris wonders if it needs pat testing? Mrs Praed confirms it will but it can potentially be done at school when other items are pat tested. Mrs Praed mentions that the popcorn can be very messy. It was quite messy after the disco. Abi mentions it is also known as a potential choking hazard.

The discussion moves onto a Candy floss machine, check with Lisa, where is the machine and can we use it again? Mrs Praed says she would prefer candy floss to popcorn.

Mrs Praed also mentions that the children at the fayre need to be with a parent/appropriate grown up.

Abi asks if we are we having more entertainment? It is decided that the choir and some Christmas music will be enough.

Chris asks if some raffle tickets can be sold after school. Ryan, asked if there was a deadline for buying tickets, Chris replies that tickets can still be bought at the fayre.no, It is agreed that Tuesday 19<sup>th</sup> and Thursday 21<sup>st</sup> November are good days to sell raffle tickets at school. Plus Thursday 28<sup>th</sup>. Ryan, Amy and Abi can sell outside school. Zoe can help on Thursdays.

Facebook will also be used to promote the raffle tickets.

Chris says Fleur has put another match funding request in.

Should we do hot dogs at the Christmas Fayre as they are always popular with the children?

Next event February – quiz. Next meeting January.

Zoe asks Mrs Praed to remind her what the money from the PTA is used for. Mrs Praed says it is for the outdoor area and for the individual classes, including a donation towards the Y6 trip.

**Monday January the 13<sup>th</sup> for next meeting at the school, 6pm.**