

Probus Primary School PTA Meeting Minutes

Date: 24th February 2025

Attendees:

Fleur, Lisa, Rachel, Chris, Abi, Mrs Praed & Emma

Apologies:

Will, Ben, Rosie, Zoe, and Sara

1. Treasurer Update

- Unable to provide a full update.
 - Discussion on finding a new treasurer who can dedicate more time to the role.
 - Lisa suggested Mark could take over if needed.
 - Chris to speak to Ryan and Jenny for their thoughts.
 - **Balance:** £9,536 (reported by Abi).
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2. Funding & Grants

- Chris has submitted a bid to Sport England for funding for the outdoor classroom area. Awaiting a response.
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3. School Updates (Mrs Praed)

- Ofsted has recently visited the school. It was an intense time, and there are areas for improvement.
 - The Ofsted report is expected in a couple of months.
 - A new teacher, Mrs Cotterill, has started.
 - Mrs Jones is looking into whether the Jigsaw RE programme price can be negotiated. The package is more expensive than expected.
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4. Quiz Night Feedback

- Positive feedback—attendees enjoyed it.
 - Fleur suggested opening the event to the wider village. Chris confirmed the community had been informed.
 - If held again, people would know what to expect. Pen-and-paper format was preferred over electronic.
 - **Amount raised:** Approximately £450.
 - Consider scheduling another quiz next year.
 - Lisa suggested setting aside some tombola prizes for the next quiz.
 - Alcohol left over can be used for a future event.
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5. Uniform Bank

- Going well.
 - Sara has been doing a great job keeping it organised.
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6. Leavers' Hoodies & Disco

- Chris spoke to Monty about pricing—should remain between £14 and £14.50.
- **Year 6 pupils:** 22 children.
- Mr Parekh to choose the hoodie colour.
- Names to be printed on the back.

- Zoe, Rachel, and Emma to discuss the disco with students and arrange a time with the school.
 - Email to be sent to Mr Parekh to arrange.
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7. Mother's Day (30th March)

- Decision made to do Mother's Day boxes again.
 - Boxes to be handed out on 28th March.
 - **To-do list:**
 - Speak to Nat L about sourcing the boxes.
 - Arrange Rodda's cream and scones.
 - Fleur to ask Georgie (milk supplier) about cream.
 - Check stock of teabags (plenty available under the school).
 - Check if the 25 jars of jam under the school are still in date; purchase more if needed.
 - Final price for the boxes to be determined based on ingredient costs.
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8. Easter Bingo (4th April)

- **Non-uniform day:** Wednesday, 2nd April (in exchange for chocolate donations).
- **Location:** Village Hall (Chris has booked it).
- **Discussion points:**
 - Event to be family-friendly rather than adults-only.
 - Consider a film for children instead of a quiz (licensing to be checked).
 - Look into selling popcorn.
 - Bingo breakout room.
 - Can Nat L source a bingo machine?
 - PA system available.
 - Staff presence uncertain as it is the last day of term.
 - Doors open at **18:00**, eyes down at **18:30**.
 - Ask Nat L to be the bingo caller.
 - Abi to check if we still have bingo packs—order more if needed.
 - Rachel suggested getting dabbers to sell (Abi noted they can be pricey).
 - **Food & drink:** Burgers, hot dogs, snacks, drinks, and alcohol.
 - **Prizes:** Chocolate donations.
 - Lisa mentioned a portable bar might be available.
 - Chris highlighted the importance of serving alcohol and food together.
 - Fleur to check if old phones from *Love Island* could be used as prizes.
 - **Bingo details:** 6 games for £8.
 - Chris to look into getting dabbers from a closing bingo hall in St Austell.
 - Irish Bingo game included (£20 prize).
 - Raffle discussion—Lisa to follow up.
 - Fancy dress suggested.
 - Abi to source cider from the bar.
 - Rachel knows someone who may be able to get a drinks discount.
 - Decision **not** to get a mini ice cream box due to other food options.
 - Abi to post in the group chat to recruit **7 helpers** (Abi, Chris, Rachel, Emma, Beth, Lisa + one more).
 - Discussion on selling flashy, tacky merchandise and bunny ears.

- Rachel to look into advertising in *Probus News* to attract more attendees.
 - Brief discussion on putting up posters on lamp posts.
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9. Future Events & Fundraising

- **Post-Easter events to plan:**
 - Sports Day
 - Leavers' Disco
 - Father's Day
 - **Sports Day:**
 - Proposed dates: 21st or 22nd May.
 - Need to advertise more.
 - Consider getting a gazebo.
 - Rachel suggested investing in a feather flag.
 - **Match Funding:**
 - Fleur has done a lot—can anyone else assist?
 - Fleur to add a note in *Probus News* highlighting fundraising success.
 - Money raised by teachers to be allocated to the Early Years department.
 - **Playground Equipment:**
 - Mrs Praed to create a wish list for more outdoor equipment.
 - If the grant is successful, a contribution will be required.
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10. School Lottery

- Chris to post on Facebook to increase awareness.
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11. Next Meeting

Date: Monday, 28th April 2025.

Meeting adjourned.